



Office of the City Clerk

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Dear Property Owner or Tenant:

Milwaukee's historic districts were created to promote the image of our historic neighborhoods, to increase property values, and to encourage new ownership and awareness of the unique and charming building stock found in our older neighborhoods. Ultimately, our goal is to preserve the character of all buildings in our historic districts. As established owners and tenants of a district, we appreciate your support in this endeavor.

As you may know, all exterior repairs, replacements, and alterations in your locally designated historic district require a Certificate of Appropriateness (COA) prior to beginning work. Many changes that do not require building permits nonetheless require a COA (such as re-roofing) because of their potential to harm the historic character of the building and the unique characteristics and intricate details older homes have. These details require owners to exercise special care when undertaking repairs. Preserving items such as windows, doors, porches, railings, chimney, brick finishes, wood siding, and landscaping features enhances the appearance and value of your house.

The Historic Preservation Commission has established citywide guidelines and guidelines specific to your district. If you have never received a copy of these materials, please respond to this letter and we will be happy to send them to you at no charge. Additional information on the Certificate of Appropriateness application process and information about the historical development of your district or individually designated property can be found on our website [www.milwaukee.gov/hpc](http://www.milwaukee.gov/hpc).

Respectfully,

Timothy B. Askin, Senior Planner  
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